



## Notice of a Pre-Application Conference

**Time and Date:** March 27, 2008, at 9:00 AM

**Location:** 1900 SW 4th Avenue, 4th Floor, Room 4a

**File Number:** EA 08-112436

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### Proposal and Property Information

**Location:** 5940 N. ALBINA AVE

**Proposal:** Pre-application Conference for a Type III Conditional Use Review to allow expansion of existing community center (Community Facility). Changes include increasing floor area from 1,507 square feet to 2,383 square feet to accommodate a meeting space with 120-person capacity, two restrooms, accessory office space, kitchen, three ADA parking spaces, and landscape upgrades.

**Land Use Reviews Expected:** Type III Conditional Use Review

**Site Zoning:** R5, R2a

**Tax Account Number(s):** R301466

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### Contacts

**Applicant:** Christine Poole Jones 503-281-5979

**Conference Coordinator:** Douglas Hardy, 503-823-7816

**Neighborhood Association:** Humboldt, contact Paul Anthony at 503-367-9679

**District Coalition:** Northeast Coalition of Neighborhoods, contact Willie Brown at 503-253-7811

**Business District:** North Portland Business Assoc, contact Steve Weir at 503-283-3883; North/Northeast Business Assoc, contact Herbert Jenkins at 503-515-4037

**Neighborhood within 1,000 feet:** Piedmont, contact Kat Halpenny at 360-798-9951; Overlook, contact Claire Paris at 503-998-4878; Arbor Lodge, contact Chris Duffy at 503-285-6440

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### General Information About Pre-Application Conferences

#### What is a Pre-Application Conference?

A Pre-Application Conference is a meeting that the Bureau of Development Services has with a person who is interested in doing a development project in the City of Portland. City Bureaus send their representatives to this meeting to give information to the person about what each bureau will require.

#### What is the purpose of the Pre-Application Conference?

The purpose of the conference is to provide information to the applicant to help them prepare a complete project proposal. Interested parties may attend, but the purpose is to provide information to the applicant.

#### When is a Pre-Application Conference required?

A Pre-Application Conference is required prior to submittal of all Type III and Type IV Land Use Reviews.



